

FELLOWSHIP HOST RESPONSIBILITIES

Feel free to team up with someone. Keep it simple!

(Combo to the east lockbox is 0546) (combo to dumpsters is 3511)

PREPARATION

Arrive early to prepare refreshments/beverages before worship; trays for snacks are in the lower far right cabinets in kitchen; feel free to use anything in the kitchen except what's in the youth cabinet (labeled); paper cups, napkins, plates are in the kitchen pantry, real cups for coffee/tea are in the deep drawer in island. It's nice to use the real cups for coffee/tea but you may use paper cups if you wish; cutting board is on counter next to sink.

BEVERAGES

Coffee is in pantry, use 5-1/3 cups for 42 cup (full) pot, the measuring cup is in coffee container; tea packets are in oblong basket on counter near window; creamer and sugar are on coffee bar (counter under window in kitchen) there might be some creamer in fridge too. You're welcome to use it; tang mix and pitcher are in the pantry, there may be juice in freezer that you can use too.

SNACKS

Bring treats of your choice, homemade or store bought are fine, try to bring some kind of fruit and or gluten free food item for those who have allergies, the food pantry will sometimes give gluten free items which will be stored in pantry or fridge/freezer. Call Louise to check. There are sweets in the freezer or pantry most of the time. Please feel free to use them. Contact Louise by Thursday to check and take out to thaw.

CLEAN UP

Take home or leave whatever food is left over, we can serve it for Simple Supper if you don't want to take it home; wash the dishes or use the dishwasher (detergent is under kitchen sink); empty and clean coffee pot; clean off tables; sweep floor where needed, small broom is in the kitchen pantry and large dust mop is in janitor closet near the rest rooms; wet mop only in spilled areas; empty trash and recycle (the combo for the trash and recycle is posted in the pantry), feel free to ask someone to assist you if you need help. Keeping the fellowship hall tidy for the next group is appreciated.

This notice will be posted in the kitchen pantry.

IF YOU ARE NOT ABLE to host on your scheduled day, please arrange for a replacement on your own. Call or e-mail the office with a change to be noted in the bulletin and website. Thank you for your participation in his ministry!

Please let this be a fun service of ministry! We'd love you to volunteer again!

THANK YOU!